



CHECKLIST-Certified true copies of documents for use with
Social Security Applications, FBU Manila

U.S. Embassy Bangkok and Consulate General Chiang Mai

Checklist must be completed and included in the package.

- ☐ Printed checklist
- ☐ Original documents & **one clear photocopy (please list submitting documents):**

Remarks: *If the requested document is a U.S. passport, it must be signed by the passport holder, or by a parent if the holder is a minor under the age of 16, prior to mailing.*

- ☐ **Insured Return Envelope Fee: Note: *Other prepaid envelopes cannot be accepted***

Pay **Courier Pass Back** electronically via **Thailand Post Mart** website.

Use the link or scan the QR code to pay for courier pass back

<https://www.thailandpostmart.com/product/1013460000929>

- Ensure to provide **APPLICANT's full name** and **APPLICANT's accurate returning address** on both billing and shipping address.



Record your invoice number (THP) below



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You must provide the 16-digit invoice number (e.g. THP1111222233334444) here.

- ☐ **Complete the following information**

Name of applicant: _____		Local telephone number: _____	
E-mail address: _____		Applicant's signature and date: _____	
For fast and efficient delivery, please address your package to ONLY one of the following addresses using either Thailand Post or DHL .	<u>U.S. Embassy Bangkok Mailing Address:</u> ACS/Consular Section (SSA), U.S. Embassy Bangkok, 95 Wireless Road, Bangkok, 10330		<u>Consulate General Chiang Mai Mailing Address:</u> ACS/Consular Section (SSA), U.S. Consulate General Chiang Mai 131 Moo 4, Chiang Mai – Lampang Superhighway Road, Nongpakrang, Mueang, Chiang Mai 50000